



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD

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TO: All MSA Payroll Users Subject to the Teachers' Retirement System
FROM: Louis Laccavole, Fiscal Administrative Supervisor (Mgr), Teachers' Retirement Board
SUBJECT: MSA Payroll Schedule 2006-2007
DATE: August 11, 2006

In order to standardize all contributions for Teachers' Retirement, we request that you begin 2006-2007 payroll contributions to TRB with the payroll check dated September 29, 2006. We request you email the annual salary for school year 2006-2007, for each staff that is contributing to the Teachers' Retirement Board.

Each two bi-weekly payrolls will constitute a month, to be remitted by Comptroller's Central Payroll for user agencies as follows:

<u>PAY CHECK DATED</u>	<u>MONTH COVERED</u>
September 29, 2006 and October 13, 2006	September 2006
October 27, 2006 and November 9, 2006	October 2006
November 24, 2006 and December 8, 2006	November 2006
December 22, 2006 and January 5, 2007	December 2006
January 19, 2007 and February 2, 2007	January 2007
February 16, 2007 and March 2, 2007	February 2007
March 16, 2007 and March 30, 2007	March 2007
April 13, 2007 and April 27, 2006	April 2007
May 11, 2007 and May 25, 2007	May 2007
June 8, 2007 and June 22, 2007	June 2007

CONTRIBUTIONS ARE BASED ON 7.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 7.25% IS TO BE CONTRIBUTED.

Specific questions concerning this memorandum should be directed to the Fiscal Administrative Supervisor of the Teachers' Retirement Board at (860) 241-8429 or louis.laccavole@po.state.ct.us.

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