



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD

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TO: All CORE Payroll Users with Employees who are Members of the Teachers' Retirement System

FROM: Louis Laccavole, Fiscal Administrative Supervisor, Teachers' Retirement Board (TRB)

DATE: September 6, 2011

SUBJECT: MSA Payroll Schedule 2011-2012

In order to standardize contributions to TRB, you should begin 2011-2012 payroll contributions with the payroll check dated September 23, 2011 (pay period ending September 8, 2011).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to TRB for the following paychecks:

<u>PAY PERIOD END DATES</u>	<u>PAY CHECK DATED</u>	<u>MONTH COVERED</u>
9/8, 9/22	September 23, 2011 and October 07, 2011	September 2011
10/6, 10/20	October 21, 2011 and November 04, 2011	October 2011
11/3, 11/17	November 18, 2011 and December 02, 2011	November 2011
12/1, 12/15	December 16, 2011 and December 30, 2011	December 2011
12/29, 1/12	January 13, 2012 and January 27, 2012	January 2012
1/26, 2/9	February 10, 2012 and February 24, 2012	February 2012
2/23, 3/8	March 09, 2012 and March 23, 2012	March 2012
3/22, 4/5	April 05, 2012 and April 20, 2012	April 2012
4/19, 5/3	May 04, 2012 and May 18, 2012	May 2012
5/17, 5/31	June 01, 2012 and June 15, 2012	June 2012

CONTRIBUTIONS ARE BASED ON 7.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 7.25% IS TO BE CONTRIBUTED.

Please direct questions concerning this memorandum to me at (860) 241-8429 or louis.laccavole@ct.gov