



CT TEACHERS' RETIREMENT BOARD

765 ASYLUM AVENUE, HARTFORD, CT 06105-2822
Toll-Free 1-800-504-1102 (860) 241-8429 Fax (860) 241-9295
www.ct.gov/trb

TO: All CORE Payroll Users with Employees who are Members of the Teachers' Retirement System

FROM: Louis Laccavole, Fiscal Administrative Supervisor, Teachers' Retirement Board (TRB)

SUBJECT: MSA Payroll Schedule 2012-2013

DATE: July 25, 2012

In order to standardize contributions to TRB, you should begin 2012-2013 payroll contributions with the payroll check dated September 21, 2012 (pay period ending September 6, 2012).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to TRB for the following paychecks:

<u>PAY PERIOD END DATES</u>	<u>PAY CHECK DATED</u>	<u>MONTH COVERED</u>
9/6, 9/20	September 21, 2012 and October 05, 2012	September 2012
10/4, 10/18	October 19, 2012 and November 02, 2012	October 2012
11/1, 11/15	November 16, 2012 and November 30, 2012	November 2012
11/29, 12/13	December 14, 2012 and December 28, 2012	December 2012
12/27, 1/10	January 11, 2013 and January 25, 2013	January 2013
1/24, 2/7	February 08, 2013 and February 22, 2013	February 2013
2/21, 3/7	March 08, 2013 and March 22, 2013	March 2013
3/21, 4/4	April 05, 2013 and April 19, 2013	April 2013
4/18, 5/2	May 03, 2013 and May 17, 2013	May 2013
5/16, 5/30	May 31, 2013 and June 14, 2013	June 2013

CONTRIBUTIONS ARE BASED ON 7.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 7.25% IS TO BE CONTRIBUTED.

Please direct questions concerning this memorandum to me at (860) 241-8429 or louis.laccavole@ct.gov.