



CT TEACHERS' RETIREMENT BOARD

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www.ct.gov/trb

TO: All CORE Payroll Users with Employees who are Members of the Teachers' Retirement System

FROM: Louis Laccavole, Fiscal Administrative Supervisor, Teachers' Retirement Board (TRB)

DATE: July 31, 2013

SUBJECT: MSA Payroll Schedule 2013-2014

In order to standardize contributions to TRB, you should begin 2013-2014 payroll contributions with the payroll check dated September 20, 2013 (pay period ending September 5, 2013).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to TRB for the following paychecks:

<u>PAY PERIOD END DATES</u>	<u>PAY CHECK DATED</u>	<u>MONTH COVERED</u>
9/5, 9/19	September 20, 2013 and October 04, 2013	September 2013
10/3, 10/17	October 18, 2013 and November 01, 2013	October 2013
10/31, 11/14	November 15, 2013 and November 29, 2013	November 2013
11/28, 12/12	December 13, 2013 and December 27, 2013	December 2013
12/26, 1/09	January 10, 2014 and January 24, 2014	January 2014
1/23, 2/6	February 07, 2014 and February 21, 2014	February 2014
2/20, 3/6	March 07, 2014 and March 21, 2014	March 2014
3/20, 4/3	April 04, 2014 and April 17, 2014	April 2014
4/17, 5/1	May 02, 2014 and May 16, 2014	May 2014
5/15, 5/29	May 30, 2014 and June 13, 2014	June 2014

CONTRIBUTIONS ARE BASED ON 7.25% OF THE ANNUAL SALARY RATE, NOT ON ACTUAL GROSS BI-WEEKLY SALARY. LONGEVITY AND MIP/PIP PAYMENTS ARE INCLUDABLE IN THE REPORTED SALARY ON WHICH 7.25% IS TO BE CONTRIBUTED.

Please direct questions concerning this memorandum to me at (860) 241-8429 or louis.laccavole@ct.gov.