



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
21 GRAND STREET HARTFORD, CT 06106-1500
Toll-Free 1-800-504-1102 (860) 241-8429 Fax (860) 525-6018 www.ct.gov/trb

May 24, 2006

TO: Business Managers and Transmittal Processors

Teachers' Retirement Board provides you with a transmittal exception report in response to each transmittal that you submit. This report includes some items which are marked "REV"; these require action on your part since they prevent us from posting both contributions and membership credit to members' accounts. Examples of these include significant salary variances from the last posted transmittal, significant changes in FTE, and invalid regular or health contributions (that is, not equal to 6% or 1.25% of pensionable salary). The report also includes items which are marked "INFO." These items do not prevent us from posting contributions or membership credit to members' accounts. You should, however, review them to determine if any action is necessary.

We need a timely response from you (prior to the next transmittal) for each item on the exception report in order to prevent recurring exceptions, errors on members' annual statements, and incorrect information being reported to members which they may use in making financial or retirement decisions.

Let me know if you have questions or need additional information.

Louis Laccavole
Fiscal Administrative Supervisor